

SUTTON AND CHEAM RADIO SOCIETY

Rules, August 2016

1. Name.

The Society shall be known as "Sutton and Cheam Radio Society".

2. Objectives.

The aims of the Society shall be the furtherance of Amateur Radio, Electronics and associated activities.

3. Management.

The management of the Society shall be in the hands of an elected Committee which shall consist of:-

Officers:-

- i President (Subject to rule 4).
- ii Chairman.
- iii Vice-Chairman.
- iv Treasurer.
- v Secretary.

and

- vi Four Ordinary Members.

The Committee shall be elected annually at the Annual General Meeting, or in exceptional circumstances at a Special General Meeting and hold office until the next Annual General Meeting. Members with over one year of continuous membership are eligible for nomination as ordinary members and members with over three years continuous membership are eligible for nomination as officers. Nominees must have a formal proposer and seconder and the Nomination for Membership of the Committee must be received by the Secretary 7 days prior to the Annual General Meeting.

A quorum shall comprise four members of the Committee, of whom at least two must be Officers.

The Committee shall be empowered to co-opt additional members for specific purposes, except for the office of President. Such co-opted members may sit on sub-committees but have no power of vote within the main Committee. The duration of any such appointment shall not exceed that of the current committee.

The Committee shall be empowered to deal with any matters not specifically covered by these Rules.

A formal record must be kept of all proceedings of the Committee, also Annual and Special General Meetings.

The Committee shall meet at least once every two calendar months.

4. The President.

The Committee may at its discretion and by majority vote, put forward a nominee for the office of President at the Annual General Meeting or a Special General Meeting. Such nominee must have rendered exceptional service to the Society over a long period or be widely known and respected within the Amateur Radio movement. The term of office shall be five years with eligibility for re-nomination. The office of President may not be filled by co-option.

5. Membership.

Applications for joining or re-joining the Society must be submitted to the Committee.

The Committee has the right to refuse or terminate membership at its discretion and shall not be obliged to give reasons for such refusal or termination.

All members over the age of 18 on 1st April of the current financial year shall be designated Full members of the Society unless they are under the age of 21 and in full time education.

A Junior member is defined as a member under the age of 18 on 1st April of the current financial year unless they are under the age of 21 and in full time education.

6. Finance.

The financial year shall commence on 1st April and terminate on 31st March.

The Treasurer shall keep due record of all financial transactions and all assets of the Society for presentation to the Account Examiners at the close of the financial year. All money received by the Society shall be promptly deposited in the Society's Bank Account.

The accounts shall be examined by two members, duly elected at the previous Annual General Meeting for that purpose, and be presented by the Treasurer at the subsequent Annual General Meeting for adoption.

7. Subscriptions.

The annual subscription for Full and Junior Members shall be such an amount as fixed by formal proposition at the February meeting of the Society, and shall fall due on 1st April each year.

Members who have not paid their current subscription by 30th June may be removed from the membership list (at the discretion of the Committee) and must re-apply for membership should they desire re-instatement.

The committee may at its discretion accept a lower subscription from any member.

8. Meetings.

A meeting will be held at least once per calendar month, except that an August meeting will be at the discretion of the Committee.

The Annual General meeting shall be held as soon as practicable after the end of the financial year, but not later than 31st May. Notice of this meeting must be given not less than seven days previous to the date of the meeting.

A Special General Meeting shall be called by the Committee on receipt of a resolution signed by a minimum of nine Members or twenty percent of the voting membership, whichever is the least, who shall state the purpose of the meeting. At least fourteen days notice shall be given to the membership of such a Special General Meeting which must be held within twenty eight days of the receipt of the resolution.

9. Honorary Titles.

The Committee may nominate individual members for honorary titles on the following basis:-

Honorary Vice-Presidents.

Members who have served as Officers of the Society and have rendered exemplary service over a long period, normally in excess of ten years.

Honorary Members.

Members who have rendered particular service to the Society for a long period, normally in excess of ten years, or who have rendered outstanding service to the Amateur Radio movement.

Nomination must be confirmed by the membership at the Annual General Meeting. Such titles shall be retained permanently and carry full voting rights.

10. Revision of Rules.

Notice of any motion to revise or add to the rules of the Society must be received in writing by the Secretary at least twenty eight days prior to the Annual General Meeting or a Special General meeting together with the name of one proposer and at least one seconder. Such a motion shall be passed only by a majority of those Members at such an Annual General Meeting or Special General Meeting.

11. Winding up of the Society.

The decision to wind up the Society may be taken only at a Special General Meeting. The funds of the Society shall, after sale of all assets and the payment of all outstanding debts be disposed of as directed by the Members at the Special General Meeting.

12. Insurance.

The committee of the Society will arrange public liability insurance with an insurance broker or insurance company unless cover is provided by the Radio Society of Great Britain under arranged Affiliated Society Membership. All Risks cover will be arranged for major items of equipment owned by the Society.

Members and visitors will ensure that any item loaned or used at a meeting or Society event is insured by that person or is loaned or used at their own risk.

(ver 08/2016)